How to read your Stock Recon Report

3 days ago · Updated

After you download your Stock Recon Report, following the instructions in the **Where to find your Stock Recon Report** article, you can begin to analyse it.

Here's a simple way to do it:

1. Open the report in Excel.
2. Select all the rows and use the 'Text to Columns' feature.
3. Adjust the width of all of the columns so that the headings and descriptions are clearly visible.

In the report, look for these columns:

- opening_balance
- closing_balance

These balances include quantities available on takealot.com at the beginning and end of the report period, including items being prepared for customers, items being processed into a Takealot warehouse, or items in a removal order awaiting collection or disposal. They do not include items that have reached a Takealot warehouse but have not yet been processed into the warehouse management system.

Following the opening_balance column are columns that indicate various inflows of stock during the period, and a total_inflow column to sum these up.

Following the total_inflow column are columns that indicate various outflows of stock during the period and a total_outflow column to sum these up.

Following the closing_balance column are columns that indicate a “holding state” of stock that does not influence the opening and closing balances.

"Other_outflow" and "Other_inflow" represent stock adjustments made to correct inventory levels throughout the reporting period. These adjustments are a routine part of managing inventory in a dynamic 24/7 distribution environment, where stock is constantly moving across multiple locations.

Such adjustments typically arise from timing differences between the physical movement of stock and its recording in various systems. They help ensure inventory accuracy by identifying and resolving temporary discrepancies that naturally occur in complex, high-volume operations.

If a value greater than 0 appears in these columns, it usually indicates that other columns in the report may be understated. For example, a unit recorded in "Other_outflow" is often a “shipped_to_customer” unit that was corrected during the period and is reflecting in “Other_outflow” instead of “shipped_to_customer”.

To investigate these values, we recommend reconciling inflows and outflows against your records. Should you need further assistance, please contact our Seller Support team for guidance.

Filtering for products that have been potentially lost in your Stock Recon Report

Step 1.

Use the ‘warehouse_down_adjustments’ column to filter for products with a unit count greater than 0. This enables a view of all products that were adjusted down by our warehouse team during the period.

Step 2.

Filter the spreadsheet for all products listed with a ‘total_claims_value’ greater than 0. (This step helps distinguish all products that are eligible for reimbursement).

Important: Please update the selling price for any products sent to a Takealot Warehouse. The selling price helps determine how much you're owed if any of your stock is lost.

Filtering for products that have been found in your Stock Recon Report

Step 1.

Use the ‘warehouse_up_adjustments’ column to filter for products with a unit count greater than 0. This enables a view of all the products we’ve found during the specified period.

Important Information: Stock Loss Reversals on Your Transactions Page

If Takealot.com locates products that we previously reimbursed you for, you will see a new transaction type on your transactions page, labelled “Stock Loss Reversal.” This will provide the specific TSIN of the item found, along with the month and year it was located. If multiple units were lost at different times, the most recently lost unit will be adjusted first, and the payment for that stock will be updated accordingly.

Stock Loss Reversals will be communicated to you via an email notification. This email will include a detailed report that lists the number of units found for each TSIN. In the report, refer to the column titled "units_reversed_for_stock_found" to see how many units were recovered.

Please note, the units that were found would have been placed back into Good Stock, following which they will either appear as part of your active inventory OR left your inventory again, which will be reflected in the warehouse_adjustment columns.

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